



提交 營業額申報表

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逐步介紹如何在您的保單續期流程裡透過本公司 **Eolis** 平台進行營業額申報。

開始

第 1 步

登入您的 **EOLIS** 帳戶

第 2 步

選擇您的保單

第 3 步

轉往「保單管理」索引標籤

第 4 步

選擇「營業額申報」

The screenshot shows the EOLIS dashboard with the following elements:

- Navigation Bar:** Credit Services, Overdue Management, Information Services, Policy Administration, Quick menu.
- Welcome Message:** Welcome to EOLIS, Customer 1. You last signed into Eolis on 04 February 2021 09:18:19. Your password will expire on 12/04/2021. [Change password]
- Company Search:** A search bar with a magnifying glass icon.
- Step 1:** A purple circle with the number '1' is placed over the 'Company Search' field.
- Step 2:** A purple circle with the number '2' is placed over the 'Select a policy' dropdown menu.
- Step 3:** A purple circle with the number '3' is placed over the 'Policy Administration' tab in the navigation bar.
- My bookmarks:** A list of links including 'Credit Limits - Request', 'Credit Limits - Cancel request/credit limit', 'Credit Limits - List of current limit decisions', and 'Collection management - List of non-payments'.
- Notice board:** A section with a red alert: 'Updated Country Grade List - Valid from 6 January 2021' and 'Please download the updated EOLIS Manual as of April 2020'.
- User Info:** Company ABC n°: 123456789, Your broker name: Broker 123.

查看所有條件

第 1 步

確認您選擇了正確的保單

第 2 步

核對申報截止時間

第 3 步

在申報營業額之際一併考量受保期

The screenshot shows the 'Turnover' declaration form with the following elements:

- Navigation Bar:** Credit Services, Overdue Management, Information Services, Policy Administration, Quick menu.
- Policy Information:** Policy information, Useful Information.
- Company Search:** A search bar with a magnifying glass icon.
- Step 1:** A purple circle with the number '1' is placed over the 'Company Search' field.
- Step 2:** A purple circle with the number '2' is placed over the 'Status Turnover declaration' field.
- Step 3:** A purple circle with the number '3' is placed over the 'Insurance period' field.
- Form Fields:**
 - Status Turnover declaration: enter before date 31/01/2021
 - Insurance period: 01/07/2020 - 31/12/2020
 - Policy currency: USD
 - Total turnover, Total insured turnover, Total excluded turnover (input fields)
- Table:**

Country	Turnover amount	Payment term	Amount of insured turnover	Amount of not insured turnover	
ALBANIA					USD
		O/A 90 days from invoice date			
ALGERIA					USD
		O/A 90 days from invoice date			
- User Info:** Company ABC n°: 123456789, Your broker name: Broker 123.
- Help Link:** For assistance, click here to refer to the Turnover Declaration User Guide.

輸入您的營業額

第 1 步

輸入每個國家或地區境內的「營業額金額」。

第 2 步

僅需輸入已投保之營業額，該等營業額涉及您設有信用額度的所有客戶，以及自定信用額度（DCL）所涵蓋的客戶。

完成您的營業額申報

現在，螢幕上會顯示出您的營業額申報資訊。確認所有詳情，然後按下「繼續」。

EOLIS Credit Services Overdue Management Information Services Policy Administration [Quick menu](#)

Welcome > Policy Administration > Policy information > Turnover declaration

For assistance, [click here to refer to the Turnover Decl](#)

Company ABC n°: 123456789
Your broker name: Broker 123

Turnover

Status Turnover declaration
enter before date 31/01/2021

Insurance period : 01/07/2020 - 31/12/2020 Policy currency USD

Total turnover : Total insured turnover : Total excluded turnover :

Country	Turnover amount	Payment term	Amount of insured turnover	Amount of not insured turnover	
MALDIVESEAR		O/A 90 days from invoice date			USD
MALAWI		O/A 90 days from invoice date			USD
MALAYSIA		O/A 90 days from invoice date			USD

Total turnover : 6500000 Total insured turnover : 6500000 Total excluded turnover : 0

Country	Turnover amount	Payment term	Amount of insured turnover	Amount of not insured turnover	
MALAWI		O/A 90 days from invoice date			USD
MALAYSIA	6500000	O/A 90 days from invoice date	6500000	0	USD
MALDIVES		O/A 90 days from invoice date			USD
MALI		O/A 90 days from invoice date			USD
MALTA		O/A 90 days from invoice date			USD
MARSHALL ISLANDS		O/A 90 days from invoice date			USD
MARTINIQUE		O/A 90 days from invoice date			USD

Excluded turnover :(USD)

Total	Intercompany	Others	Non covered countries	Government/Private	0-Limits	Cash

Continue >

注意

若有其他未予投保之任何金額（除外營業額），請在畫面底部的「除外營業額」欄位予以註明。然後按下「繼續」，確認所填數字無誤。

Total turnover :		6750000	Total insured turnover :		6525000	Total excluded turnover :		225000
Country	Turnover amount	Payment term	Amount of insured turnover	Amount of not insured turnover				
		O/A 90 days from invoice date						
NETHERLANDS		O/A 90 days from invoice date			USD			
NEW CALEDONIA		O/A 90 days from invoice date			USD			
NEW ZEALAND	250000	O/A 90 days from invoice date		225000	USD			
		O/A 90 days from invoice date	25000					
NICARAGUA		O/A 90 days from invoice date			USD			
		O/A 90 days from invoice date						
NIGER		O/A 90 days from invoice date			USD			
		O/A 90 days from invoice date						
NIGERIA		O/A 90 days from invoice date			USD			
		O/A 90 days from invoice date						

Excluded turnover :(USD)						
Total	Intercompany	Others	Non covered countries	Government/Private	0-Limits	Cash

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若需了解更多資訊，歡迎隨時聯絡您的客戶經理。